



**Project title:**

**ONLIFE: Empower hybrid Competences for Onlife Adaptable Teaching in School Education in times of pandemic**

**Reference number:** 2020-1-PL01-KA226-SCH-095529

**Implementation period:** 1 June 2021 – 31 May 2023

# Third Physical Meeting

**4 May 2023, Belgium**

Venue of meeting: Catholic Teacher Association, Guimardstraat 1, 1000 Brussels

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**Version 2 date: 27 April 2023**

# Agenda

Thursday, 04 May 2023

Time (CET)	Action	Presenter – Comments
9:45 – 10:00	<b>Arrivals at the meeting &amp; Welcome</b> P1. Pedagogical University of Cracow, Poland P2. European Digital Learning Network, Italy P3. EUROGEO VZW, Belgium P4. DOUKA EKPAIDEFTIRIA AE, Greece P5. UNIVERSITAT DE BARCELONA, Spain P6. EUROPEAN ASSOCIATION OF CAREER GUIDANCE, Cyprus P7. Liceul Teoretic "Tudor Arghezi", Romania P8. LICEO STATALE ETTORE MAJORANA, Italy	Welcome by the project coordinator and the host of the meeting, Tomasz Szemberg and Karl Donert respectively
10:00 – 10:20	<b>Finalization of IO2: ONLIFE Learning Environment</b>  <u>Pending Issues:</u> <ul style="list-style-type: none"> <li>Finalization of IO2: ONLIFE Learning Environment</li> </ul> <a href="https://projectsmoodle.up.krakow.pl/login/index.php#section-8">https://projectsmoodle.up.krakow.pl/login/index.php#section-8</a>	P6. EACG & P1. PUK
10:20 – 10:40	<b>Finalization of IO3: ONLIFE Learning Paradigm (OLP) for the recognition and validation of Competences for School Education professionals</b>  <u>Pending Issues:</u> <ul style="list-style-type: none"> <li>Finalization of IO3: ONLIFE Learning Paradigm (OLP) for the recognition and validation of Competences for School Education professionals</li> <li>Self – Assessment tool <a href="https://onlife.up.krakow.pl/test/">https://onlife.up.krakow.pl/test/</a></li> </ul>	P5. UoBARCELONA & P1. PUK
10:40 – 11:00	<b>Finalization of IO4: Recommendation and Guidelines for School System bodies</b>  <u>Pending Issues:</u> <ul style="list-style-type: none"> <li>Finalization of IO4 booklet</li> </ul>	P2. DLearn & P1. PUK

11:00– 11:15	<b>Break</b>	(Bring sweets from home)
11:15 - 12:15	<p><b>Exploitation and Sustainability Plan</b></p> <p>The consortium members will sign an Intellectual Property Right Agreement, which will regulate the shared property of the results and will be attached to a comprehensive exploitation plan.</p> <p>P1 the coordinator will take care of the expenses to maintain the website and platform online after the end of the project. As for the resources, the partners plan to invest mostly human resources in the sustainability activities: each organization will offer support services to interested stakeholders as during the project lifespan. Consortium has agreed on sponsorship measures for the platform and all the tools, they will look for sponsors in order to sustain maintenance features so that all contents and tools will be available for all.</p> <p>The exploitation plan will be developed by P3 EUROGEO. P3 will be supported by the entire partnership, giving its qualified contribution. To guarantee a high level of exploitation, partners will:</p> <ul style="list-style-type: none"> <li>- Attend sector-specific conferences where the project can be disseminated (ex. European Annual conference of the EU digital learning network, European Learning &amp; Teaching Forum by the European Association, ERACON Congress organised by European Erasmus Coordinators' Network hosting every year some 400 representative etc. )</li> <li>- Set up of a “digital readiness observatory” to lobby on public institutions for the adoption of project outcomes as best practice</li> </ul> <p>Two main steps are envisaged to devise the ONLIFE strategy for sustainability:</p> <p>1) First, an analysis of quality criteria for defining best tailored exploitation practices for the project' s tangible results: this analysis will be carried out from the beginning and will be given a boost in last phase, to also taking into account the assessment of results. Then P3 will elaborate the exploitation plan describing the actions to follow for the sustainability of results.</p> <p>2) Each partner will elaborate an appendix for this plan containing the individual exploitation intentions in their action area and field of expertise. In order to ensure project sustainability and visibility even after the end of the project, each partner will guarantee the availability of IOs results even on its own website, to which the</p>	ALL

	platform will be connected. Furthermore, the project website will be kept active to report all the initiatives undertaken by the consortium partners in relation to digital readiness within SEIs contexts and training courses linked to the project topic in various countries member of the European Union, and if necessary, also extra-EU. In particular, both the training content in digital format and the community of practice will be kept active and, above all, monitored. In fact, P1 in collaboration with all the partners, will keep the community of practice active, thus increasing it as an exchange space also and especially after the end of the project, when the first impacts of the project on participants will come to the surface.	
12:15 – 12:30	<b>Break</b>	
12:30 – 13:00	<b>Dissemination</b> <ul style="list-style-type: none"> <li>• Presentation of the Consolidated Dissemination Table</li> <li>• Newsletter 4 by EACG (O2, O3, O4, Final Meeting, Final Event)</li> </ul>	P2. DLEARN
13:00 – 13:30	<b>Quality Assurance</b> <ul style="list-style-type: none"> <li>• QA Indicators Measurements for the 24 months</li> <li>• Final QA report for the 24 months of the project (part of Final Report)</li> </ul>	P2. DLEARN
13:30 – 14:30	<b>LUNCH BREAK at the cafeteria</b>	
14:30 - 15:00	<b>Project Management and Implementation</b> <ul style="list-style-type: none"> <li>• Multiplier Events in all countries</li> <li>• Multiplier Events evaluation reports by all partners</li> <li>• Financial Issues (F1-F2-F3-F4-F6) for Q7 &amp; Q8</li> <li>• F2 reports and evidence of travel for TPM in Brussels</li> <li>• F4 reports for Multiplier Events in all countries</li> <li>• F6 reports for exceptional costs</li> <li>• TPM3 Evaluation</li> <li>• Final Report</li> <li>• Produce the TO-DO LIST</li> </ul>	P1. PUC & P6. EACG
	<b>Dinner (the local host will make suggestions)</b>	
	Departures	